

Office of Community Investment and Infrastructure

First Amendment to Personal Services Contract with MJF & Associates Consulting

**OCH Shipyard Site Office Management and
HPSCAC/Legacy Foundation Sup
Services**



October 13, 2026

Overview

Amendment: Increase contract amount with MJF & Associates by \$100,000, from \$800,000 to \$900,000, to continue performing the following scope of work:

- Operate Hunters Point Shipyard Site Office
- Support the Hunters Point Shipyard Community Advisory Committee & Legacy Foundation
- Conduct community outreach for the Hunters Point Shipyard/Candlestick Point project and CAC-related activities

Procurement

- In 2025, selection panel consisting of two OCII staff and two CAC members ranked MJF & Associates higher of two proposers
- On December 2nd, OCII Commission approved a three-year, \$800,000 contract with MJF & Associates, expiring on November 30, 2028

Background

- Hunters Point Shipyard Citizens' Advisory Committee has been active since 1995, advising OCII on:
 1. Environmental cleanup activities at the Shipyard
 2. Workforce and contracting policies
 3. Affordable housing and open space design
 4. Community benefits
- Legacy Foundation provides oversight and advises on programming of funds allocated to the Community Benefits Fund from both Shipyard Phase 1 and Phase 2
- OCII has been operating a Site Office at the Shipyard since 1996
- Contracted consultant to provide support services HPSCAC, Legacy Foundation, and OCII, along with operating the Site Office

Reasons for Budget Increase

- **Increased CAC Activity:** More meetings and sessions related to Shipyard remediation, including environmental concerns and workforce/contracting
- **Expanded Workforce Development:** Additional job training programs and career fairs connecting Bayview Hunters Point residents with employment opportunities
- **Continued Service Delivery:** The proposed \$100,000 increase will provide sufficient budget authority to support continued CAC activities, Site Office operations, and community outreach

CAC Action

Recommend OCII Commission authorization of First Amendment to Personal Services Contract with MJF & Associates Consulting, to increasing the budget from \$800,000 to \$900,000, to continue operating the Site Office, support the CAC, and conduct community outreach