
1 **The Mayor's Hunters Point Shipyard Citizens Advisory Committee (CAC)**
2 **Business and Employment Meeting Minutes**
3 **Thursday, September 18, 2025**
4 **(2 hours 28 minutes)**

5 **I. Call to Order**

6 Dedria Smith called the Business and Employment meeting to order at 6:17 pm. There was
7 a quorum at roll call.

8 **II. Routine Business:**

9 **A. Roll Call**

10 Present: Dr. Veronica Hunnicutt, and Neola Gans

11 Absent: Servio Gomez

12 Excused: Dedria Smith and Joyce Armstrong,

13 Other CAC member: Falaofuta Satele

14 **B. Approval of Agenda: September 18, 2025**

15 There was no quorum at roll

16 **C. The Approval of the Meeting Minutes: July 17, 2025**

17 There was no quorum at roll call.

18 **E. Announcements**

19 HPSCAC Chair Dr. Hunnicutt gave an overview of the importance of the HPSCAC and the
20 purpose of the meeting.

21 **III. Continued Business/ Presentations/ Updates**

22 **A. Update on Parcel G demolition task order at Hunters Point Naval Shipyard (HPNS)**
23 **Michael Pound, Environmental Coordinator for the Navy's Base Realignment and**
24 **Closure (BRAC) Program at HPNS, will provide an update on the Navy's Parcel G**
25 **demolition task order, project schedule and outreach updates, subcontractor**
26 **opportunities, and details on the November 20th Subcontracting and Career Fair.**

27 **Michael Pound (Navy BRAC); Kaiulani Watson (ECC)**

28 The Hunters Point Shipyard Citizens Advisory Committee Business and Employment
29 Subcommittee meeting on September 18, 2025, provided an update on the Hunters Point
30 Naval Shipyard Environmental Cleanup Program, with a focus on the Parcel G Building
31 Demolition Task Order. The presentation outlined project responsibilities, noting that
32 NAVFAC BRAC sets project requirements—including a 23% local business subcontracting
33 and D-10 resident hiring mandate—while NAVFAC Southwest manages the task order
34 award and oversight, and ECC is responsible for implementation and meeting
35 subcontracting goals. The schedule update showed that the task order was awarded in April
36 2025, outreach and community meetings are ongoing, and major abatement, demolition, and
37 transport/disposal work will occur from February 2026 to May 2027.

38 The demolition process will follow regulator-approved work plans, beginning with
39 hazardous material removal and followed by mechanical demolition of six buildings without
40 explosives. ECC shared that outreach efforts include multiple CAC and City LBE meetings,
41 where nine small businesses have already made contact and expressed interest in bidding
42 and work start dates. Open subcontracting opportunities include geotechnical testing,

1 electrical hookups, office trailers, stormwater and erosion control supplies, safety
2 equipment, and traffic control equipment. Additional needs include long-haul trucking firms
3 and independent drivers with Class A CDL licenses, proper hazardous materials
4 endorsements, and all required federal and state permits.

5 ECC is actively developing trucking fleet plans for hazardous materials, debris, and concrete
6 transport, and their logistics manager will participate in the November 20, 2025 Career and
7 Subcontractor Fair. To become an ECC subcontractor, businesses must register on ECC's
8 website and provide required documentation, including SAM.gov registration, subcontractor
9 agreements, certificates of insurance, federal small-business certifications, safety statistics,
10 and certified payrolls for applicable employees.

11 A subcontractor success story was highlighted through Aurora Environmental, a local
12 women-owned small business. Upcoming events include the November 20 CAC meeting
13 and ECC's Career and Subcontract Opportunities Fair, where bid packets will be available
14 and ECC staff will assist with paperwork and requirements. ECC plans to prioritize
15 subcontracting within the 94107, 94123, and 94124 ZIP codes through December 2025
16 before extending outreach more broadly if needed.

17 Employment opportunities were available in abatement, demolition, environmental
18 monitoring, industrial hygiene, site restoration, and environmental/waste management, with
19 most positions requiring 40-hour HAZWOPER training and additional certifications. The
20 EPA-sponsored Superfund Job Training Initiative (SuperJTI) will provide free training and
21 job placement assistance to residents in late 2025 and early 2026. ECC also plans to offer
22 one to two paid college internships in construction management or engineering beginning in
23 early 2026.

24 The meeting concluded with contact information for ECC, Navy BRAC, EPA, DTSC, the
25 Water Board, community technical advisors, and the HPNS community outreach team,
26 along with links to the online information repository and administrative record.

27

28 **V. Public Comment on Non-Agenda items:**

29

30 *Please refer to the September 18, 2025, Business and Employment meeting virtual*
31 *meeting recording to hear the meeting in detail.*

32

33 **VI. Adjournment:**

34 There was no other business that came before the committee and the meeting adjourned at
35 8:45pm.